

ALTAR GUILD VOLUNTEERS

Purpose: The Altar Guild works in close cooperation with the pastors to beautify and care for the sanctuary/altar areas, which helps attendees experience a fulfilling worship service and worship the Lord.



Responsible to: Ministry volunteers are supported by and responsible to Carla Heimsoth, the ministry coordinator. The coordinator is supported by and responsible to the Senior Pastor, Micah Greiner.

Job description: Guild members:

- Clean and care for the chancel area of the sanctuary, chapel and any other areas chosen for worship services.
- Set up and clean communion ware (cups, pitchers, plates, etc.) and set up the communion elements (wine, wafers) for all communion services.
- Prepare for all baptisms and assist the pastors when needed.
- Care for all items necessary for those functions.
- The Coordinator works with church staff to monitor and purchase supplies.
- The Coordinator schedules volunteers, ensures training and monitors Guild members, with pastoral oversight.

Time requirement: The Guild is divided into teams; each team is responsible for one week each month. Each person usually helps before and/or after the service they usually attend.

Length of commitment: There is no specified time commitment. People usually work the service they ordinarily attend. Most members work a convenient schedule for any length of time, be it months or years.

Training provided: Each new Guild member is trained by and works with an experienced Altar Guild member for as long as necessary.

Skills/qualifications: A Guild volunteer must be reliable and willing to serve. The job does require the ability to safely carry the communion ware [chalices, trays and pitchers]. Every member of the Altar Guild must also realize the importance and dignity of their work, doing it humbly to the glory of God.

Benefits to the volunteer: Altar Guild members work closely with the pastors. They contribute to the worship services and work with the elements of communion. All they do serves to glorify God. The New Testament states in 1 Cor. 14:40, "But everything should be done in a fitting and orderly way." Volunteers enjoy the satisfaction of this personal service to the Lord.